



The SUM Program for Medical Transcription Training Table of Contents

	<i>Page</i>
Beginning Medical Transcription, 2nd edition	2
Beginning Medical Transcription (Classic edition)	5
Surgery Transcription Unit (Intermediate level)	9
Advanced Medical Transcription Units	
Cardiology Transcription Unit, 2nd ed. (2011)	11
Gastrointestinal Transcription Unit	13
Orthopedic Transcription Unit	14
Pathology Transcription Unit	15
Radiology Transcription Unit	16



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The LEADER in Medical Transcription Education Products

Beginning Medical Transcription (2nd ed.)

CARDIOPULMONARY REPORTS

1. Initial Office Evaluation: Acute bronchitis
2. Office Note: Bronchitis, upper respiratory infection
3. Office Note: Peripheral vascular disease
4. Preoperative Note: Tracheostomy
5. History and Physical: Chronic obstructive pulmonary disease, congestive heart failure, atrial fibrillation
6. Emergency Department Report: Code Blue, fatal trauma
7. Discharge Summary: Pneumonia, congestive heart failure
8. Discharge Summary: Dyspnea
9. Discharge Summary: Bronchitis, chronic obstructive pulmonary disease
10. Discharge Summary: Adult respiratory distress syndrome, sepsis, cardiac arrest
11. Discharge Summary: Bronchitis, congestive heart failure, death
12. Consultation: Pleural effusion, pneumopathy
13. Discharge Summary: Adult respiratory distress syndrome
14. Discharge Summary: Arteriosclerotic heart disease, atrial fibrillation
15. Consultation: Ischemic cardiomyopathy
16. Discharge Summary: Pneumonia, emphysema, arrhythmia
17. Discharge Summary: Status post myocardial infarction
18. Discharge Summary: Pulmonary edema, atrial fibrillation
19. History and Physical: Angina, coronary artery disease, for bypass grafting
20. Office Note: Atrial flutter post cardioversion
21. Office Note: Chronic obstructive pulmonary disease, status post myocardial infarction
22. Electrocardiogram Rhythm Strip
23. Discharge Summary: Chronic obstructive pulmonary disease, pulmonary fibrosis, cardiomyopathy
24. History and Physical: Cardiac arrest, heart disease, ventricular fibrillation
25. Consultation: Pulmonary chest pain

DERMATOLOGY/PLASTIC REPORTS

1. Emergency Department Report: Finger laceration
2. Letter: Lipectomy
3. Office Note: Lip lesion
4. Office Note: Atopic dermatitis
5. Office Note: Acne, pharyngitis
6. Office Note: Nevi
7. Letter: Pendulous breasts
8. History and Physical: Cellulitis of leg
9. Preoperative Note: Thumb graft for burn
10. Office Note: Bullous pemphigoid
11. Discharge Summary: Maxillofacial malformations
12. Discharge Summary: Fibrous histiocytoma
13. Discharge Summary: Cleft lip and palate repair

ENT AND OPHTHALMOLOGY REPORTS

1. Office Note: Otitis media, tooth decay
2. Office Note: Sinusitis
3. Office Note: Rhinitis
4. Office Note: Failed hearing test
5. Office Note: Pharyngitis
6. Office Note: Otitis media status post ear tube surgery
7. Discharge Summary: Tonsillectomy and adenoidectomy
8. Office Note: Septal deviation
9. Discharge Summary: Exudative pharyngitis
10. Discharge Summary: Epistaxis
11. Discharge Summary: Cellulitis of nasal vestibule
12. Preoperative Note: Blind eye
13. Discharge Summary: Retinal tear/cryopexy
14. Office Note: Blind eye, for enucleation
15. History and Physical: Cataract
16. Discharge Summary: Glaucoma

GASTROINTESTINAL REPORTS

1. Office Note: Irritable bowel
2. Office Note: Vomiting
3. Discharge Summary: Pancreatitis
4. Discharge Summary: Ileus
5. Discharge Summary: Fecal impaction
6. Preoperative Note: Emphysematous gallbladder
7. Discharge Summary: Ulcer and gangrenous cholecystitis
8. Discharge Summary: Alcohol-related pancreatitis
9. Discharge Summary: Acute appendicitis
10. Discharge Summary: Cholecystitis in pregnancy
11. Discharge Summary: Crohn's disease, abdominal fistulae
12. Discharge Summary: Prolapsed anus, hemorrhoids
13. Discharge Summary: Cholecystectomy, esophago-gastroduodenoscopy
14. Discharge Summary: Colitis
15. Discharge Summary: Peptic ulcer disease, gastrointestinal bleeding
16. Discharge Summary: Upper gastrointestinal bleeding
17. Discharge Summary: Acute appendicitis
18. Preoperative Note: Liver laceration
19. Preoperative Note: Appendicitis, phlegmon
20. Preoperative Note: Bile leak

Beginning Medical Transcription (2nd ed.)

GENITOURINARY REPORTS

1. Preoperative Note: Groin hernia
2. Preoperative Note: Penile prosthesis
3. Discharge Summary: Urinary tract infection
4. History and Physical: Ureteral stone
5. Discharge Summary: Bladder tumor
6. Discharge Summary: Inguinal hernia repair
7. Discharge Summary: Kidney stone
8. History and Physical: Bladder outlet obstruction
9. Discharge Summary: Pyelonephritis
10. Discharge Summary: Transurethral resection of the prostate
11. Consultation: Perinephric abscess
12. History and Physical: Pyelonephritis
13. History and Physical: Peyronie's disease
14. History and Physical: Bulbar urethral stricture
15. History and Physical: Renal insufficiency
16. Discharge Summary: Staghorn calculi
17. Discharge Summary: Testicular torsion

HEMATOLOGY-ONCOLOGY-IMMUNOLOGY REPORTS

1. Office Note: Melanoma
2. Preoperative Note: HIV positive, Mycobacterium avium complex
3. Preoperative Note: Liposarcoma
4. History and Physical: Prostate cancer
5. Discharge Summary: Chronic fatigue syndrome
6. Discharge Summary: Colon carcinoma
7. Discharge Summary: Anemia
8. Consultation: Mononucleosis
9. Discharge Summary: Mesothelioma
10. History and Physical: Pancreatic cancer
11. History and Physical: Bronchogenic carcinoma
12. Office Note: Brain tumor
13. Discharge Summary: AIDS
14. Discharge Summary: Bone marrow disease
15. Discharge Summary: Leukemia

NEUROLOGY/PSYCHIATRIC REPORTS

1. Office Note: Schizophrenia
2. Office Note: Headaches, nervous
3. Office Note: Ventriculoperitoneal shunt
4. Office Note: Ventriculopleural shunt malfunction
5. Physical Therapy Progress Note: Brain stem infarct
6. Office Note: Schwannoma
7. Office Note: Headache history
8. Discharge Summary: Agoraphobia
9. Discharge Summary: Cerebral infarction
10. Consultation: Dementia
11. Consultation: Hydrocephalus
12. Consultation: Head injury (Comatose)
13. History and Physical: Slurring of speech, hypertensive encephalopathy
14. History and Physical: Occipital neuralgia
15. Discharge Summary: Cerebrovascular accident
16. Electroencephalogram #1
17. Electroencephalogram #2
18. Discharge Summary: Lacunar infarct
19. Office Note: Psychiatric evaluation
20. Discharge Summary: Altered mental status, confusion, hydrocephalus
21. Discharge Summary: Bipolar disorder

OBSTETRICS AND GYNECOLOGY REPORTS

1. Letter: Ovarian carcinoma follow-up
2. Office Note: Dysmenorrhea
3. Office H&P: Annual check with Pap
4. Office Note: Premature labor
5. Office Note: Status post hysterectomy
6. Office Note: Gardnerella infection
7. Office Note: Vaginosis
8. Preoperative Note: Breech fetus
9. Preoperative Note: Decelerations
10. Office Note: Post delivery recheck
11. Office Note: Post delivery cesarean section recheck
12. History and Physical: Vaginal infection
13. History and Physical: Term pregnancy in active labor
14. History and Physical: Uterine myomata
15. Discharge Summary: Cervical dysplasia
16. Discharge Summary: Status post delivery
17. Discharge Summary: Menorrhagia
18. Discharge Summary: Status post cesarean section, diabetes mellitus
19. Discharge Summary: Vaginal hysterectomy with anterior-posterior repair
20. Discharge Summary: Status post delivery, chronic hypertension

Beginning Medical Transcription (2nd ed.)

ORTHOPEDIC REPORTS

1. Office Note: Osteomyelitis
2. Office Note: Shoulder instability
3. Office Note: Heel pain
4. Office Note: Shin splints
5. Office Note: Below-knee amputation
6. Office Note: Knee pain
7. Office Note: Prepatellar bursitis
8. Office Note: Meniscal injury
9. Preoperative Note: Trauma with fractures
10. Discharge Summary: Cervical and lumbar sprains
11. Preoperative Note: Humeral fracture
12. Preoperative Note: Arthroscopy
13. Preoperative Note: Knee pain)
14. Preoperative Note: Hip pin removal status post hip fracture
15. Preoperative Note: Left lower leg injury
16. Discharge Summary: Sciatica
17. Discharge Summary: Hip fracture
18. Discharge Summary: Back pain
19. Office Note: Cervical radiculopathy
20. Preoperative Note: Gunshot wounds with fractures
21. Preoperative Note: Clavicle fracture
22. Consultation: Hip pain
23. Discharge Summary: Ankle fracture
24. Office Note: Lumbar disk herniation
25. Preoperative Note: Fibular shaft fracture
26. Physical Therapy Progress Note: Trouble walking
27. Physical Therapy Progress Note: Trouble with mobility
28. Discharge Summary: Open reduction and internal fixation of femur fracture
29. Discharge Summary: Back and leg pain
30. Discharge Summary: Fractured femur with pinning

PEDIATRIC REPORTS

1. Office Note: Short stature, otitis media
2. Discharge Summary: Croup
3. Discharge Summary: Head injury
4. Discharge Summary: Diabetes mellitus
5. Initial Office Evaluation: Asthma
6. Discharge Summary: Newborn with hypoglycemia
7. History and Physical: Lymphadenitis, otitis media, pharyngitis
8. Office Note: Otitis media, diaper dermatitis
9. Discharge Summary: Rule out sepsis, viral infection
10. Progress Note: Septic baby
11. Progress Note: Status post cesarean section delivery
12. History and Physical: Newborn
13. History and Physical: Fever, vomiting, rule out sepsis
14. History and Physical: Carbon monoxide poisoning

APPENDIX

Quick-Reference List of Beginning Medical Transcription, 2nd ed., Words and Phrases

INDEX TO MEDICAL REPORTS

Beginning Medical Transcription (Classic edition)

GUIDELINES FOR BEGINNING MEDICAL TRANSCRIPTION

SAMPLE FORMATS

INTRODUCTORY DICTATION

1. The SUM Program Educational Materials, Sally C. Pitman, MA, CMT
2. Letter to Medical Transcription Student, Marilyn Fordney, CMT
3. An Introduction to Medical Transcription, Vera Pyle, CMT
4. Professionalism and the Medical Transcriptionist, Kathy Donneson, MPA
5. The Spirit of Medical Transcription, Judith Marshall, MA, CMT
6. Laughter Is the Best Medicine, Sally C. Pitman, MA, CMT
7. Criticism, Marcy Diehl, CMT
8. Using Medical References, Sheila Sloane, CMT
9. The Importance of Medical Terminology, Davi-Ellen Chabner, MAT
10. Medical Transcription Equipment, Bruce Tennant, CMT
11. The Health Record: A Healthcare Responsibility, Pam Wear, MBA, RRA
12. Thoughts on Anatomy, Linda C. Campbell, CMT
13. An Introduction to Medical Specialties, Susan M. Turley, MA, CMT, RN
14. The History and Physical Examination, John H. Dirckx, M.D.

PHARMACOLOGY DICTATION

Pharmacology and Healthcare,
Susan M. Turley, MA, CMT, RN

LABORATORY PROCEDURES DICTATION

Laboratory Tests: Their Function and Importance,
James L. Bennington, M.D.

DERMATOLOGY DICTATION

1. Chart Note: Acne
2. Letter: Allergy evaluation
3. Chart Note: Dermatitis on chest
4. Chart Note: Dermatitis on dorsum of foot
5. Chart Note: Benign skin lesion; malignant melanoma
6. Chart Note: Recurrent urticaria
Chart Note: Drug hypersensitivity
7. Chart Note: Tinea versicolor of shoulders, upper chest, and back
8. Consultation: Confluent psoriasis with secondary infection
9. History and Physical: Cellulitis of arm in IV drug user
10. Initial Office Evaluation: Recurrent squamous cell carcinoma of lip
11. Initial Office Evaluation: Eczema, digit and elbow; chronic localized eczematous dermatitis of chest
12. Chart Note: Synovial cyst of toe
13. Chart Note: Trophic ulcer of hip
14. Emergency Report: Repair of laceration
15. Letter: Treatment of skin cancer
16. Chart Note: Plaque psoriasis of scalp and elbows
17. Discharge Summary: Decubitus ulcer, hip
18. Consultation: Streptococcus cellulitis, lower extremity
19. Chart Notes: Herpes zoster
De-epithelialization of oral cavity
Hypertrophic scar
Atopic eczema
Acute eczematous dermatitis, back and shoulders
Tinea pedis; onychomycosis
20. Discharge Summary: Cellulitis and ulceration, lower leg

UROLOGY DICTATION

1. Initial Office Evaluation: Recurrent urinary tract infection and ureteral scar tissue; laxative abuse; reactive hypoglycemia; recurrent edema
2. Chart Note: Acute cystitis
3. Emergency Report: Urinary tract infection
4. Chart Note: Nephrolithiasis
5. History and Physical: Ureteral stone with obstruction
6. Initial Office Evaluation: Hematuria due to passage of renal stone
7. Consultation: Ureteral lithiasis with partial ureteral obstruction and hydronephrosis
8. Discharge Summary: Chronic renal failure with uremia
9. History and Physical: Urinary stress incontinence
10. Chart Note: Status post adenocarcinoma of prostate; metastatic disease of shoulders
11. History and Physical: Urinary frequency with discharge and dysuria; prostate nodule
12. Chart Note: BPH with bladder outlet obstruction; bladder diverticulum
13. History and Physical: Benign prostatic hypertrophy; possible bladder tumor or stone within bladder diverticulum

Beginning Medical Transcription (Classic edition)

UROLOGY DICTATION (continued)

14. History and Physical: Recurrent bladder neck obstruction
15. Chart Note: Hypospadias; circumcision; rule out chordee
16. Chart Note: Vasectomy
17. History and Physical: Urethral stricture disease
18. Consultation: Polyuria with hyposthenuria; possible diabetes insipidus and Bartter's syndrome
19. Chart Note: Phimosis
20. Chart Note: Phimosis with adhesions
21. Discharge Summary: Radiation cystitis; carcinoma of prostate; ileal conduit; inguinal hernia repair
22. Discharge Summary: Hydronephrosis; possible ureteral obstruction and horseshoe kidneys
23. Chart Note: Probable urethritis

GASTROENTEROLOGY DICTATION

1. Chart Note: Gastroscopy follow-up
2. Chart Note: NSAID-induced peptic ulcer disease
Chart Note: Stomach ulcer disease
3. Consultation: Vomiting; heartburn; irregular periods; mood swings
4. Letter: Midepigastric discomfort and nausea
5. History and Physical: Postprandial epigastric distress; tumor mass, greater curvature of stomach
6. Chart Note: Acute viral gastroenteritis with dehydration
7. Emergency Room Report: Cholelithiasis; pyelonephritis; gastroenteritis
8. Discharge Summary: Chronic cholecystitis with cholelithiasis
9. Chart Note: Liver dysfunction; inflammatory bowel disease
10. Consultation: Chronic liver disease, non-A, non-B
11. History and Physical: Acute appendicitis
12. Consultation: Ileus, differential diagnosis
13. Chart Note: Severe constipation
Chart Note: Colonic polyp, with history of Hemocult-positive stools; fatigue; upper respiratory infection
Chart Note: Primary biliary cirrhosis; irritable bowel syndrome; esophageal reflux
14. Letter: Colonoscopy follow-up; sliding-type hiatal hernia
15. Initial Office Evaluation: Chronic fatigue syndrome; weight loss; change in bowel habits; nocturia; possible toxic work environment
16. Letter: Irritable bowel syndrome; possible Meckel's diverticulum
17. History and Physical: Internal-external hemorrhoids with thrombosis and gangrene
18. Discharge Summary: Upper GI bleed secondary to gastric ulcer; anemia
19. Discharge Summary: Primary adenocarcinoma of herniated gastric cardia with extension to esophagus and hepatic metastases; alcoholic cirrhosis; hiatus hernia; esophagitis

ORTHOPEDIC DICTATION

1. Chart Note: Pain in metatarsal area; probable Morton's neuroma
2. Chart Notes: Painful bunion; painful arch of foot
Traumatic cyst of ankle. Knee pain.
Knee pain with chip or accessory bone
3. History and Physical: Patellar malalignment syndrome with patellar tilt
4. Chart Note: Painful knee; marginal spurs at the patellofemoral joint; possible torn meniscus
5. Discharge Summary: Hemarthrosis; anterior cruciate tear and osteochondral fracture of femoral condyle, knee
6. Letter: Avascular necrosis of hip, status post total hip arthroplasty
7. Consultation: Arthralgias of neck, elbow, knee, and ankle; possible rheumatic syndrome
8. Chart Note: Fibrositis or costochondritis
Chart Note: Herniated disk
9. Chart Note: Back and hip pain
10. Chart Note: Back pain; post lumbar epidural injection
Chart Note: Lumbosacral sprain
11. Chart Note: Osteoporosis follow-up
12. Letter: Cervical disk herniation
13. Letter: Neck pain; exostosis, base of skull
14. Chart Note: Status post ganglionectomy, wrist
15. Chart Note: Recurrent bursitis/tendinitis arm
16. Chart Note: Bursitis of arm
17. History and Physical: Contusion of ulna, hand, and wrist
18. Chart Note: Status post fracture of arm
Chart Note: Status post fracture of shoulder with adhesive capsulitis
Chart Note: Status post fracture of humerus
Chart Note: Status post repair of ulnar collateral ligament of thumb
Chart Note: Follow-up of pain of distal radial ulnar joint
19. Discharge Summary: Nonunion fracture of radius, status post gunshot wound
20. Emergency Report: Sutured laceration, radial aspect of index finger

CARDIOLOGY DICTATION

1. Chart Note: Hypercholesterolemia with adequate HDL; reactive hypoglycemia; insomnia; premenstrual syndrome
2. Letter: Weakness following GI bleeding; rapid heartbeat
3. Initial Office Evaluation: Angina pectoris; myocardial ischemia; heart murmur
4. History and Physical: Chest pains; possible musculo-ligamentous sprain in costal area
5. Chart Note: Chest pain, probably musculoskeletal
6. Consultation: Angina pectoris; hypertension; atherosclerotic peripheral vascular disease
7. Chart Note: Atherosclerotic coronary artery disease; unstable angina

Beginning Medical Transcription (Classic edition)

CARDIOLOGY DICTATION (continued)

8. History and Physical: Probable angina pectoris; rule out myocardial infarction; congestive heart failure, compensated; hypertension; arteriosclerotic heart disease
9. Consultation: Inferior wall infarction with residual sinus bradycardia; hypertension
10. Chart Note: Palpitations; hypertension
11. Initial Office Evaluation: Hypertensive cardiovascular disease with left ventricular hypertrophy, mitral insufficiency, and congestive heart failure; arteriosclerosis obliterans of lower extremities
12. Consultation: Congestive heart failure; atrial fibrillation; pleural effusion
13. Chart Note: Myocardial infarctions; sinus tachycardia
14. Chart Note: Unstable angina; hypertension; congestive heart failure
15. Chart Note: Atrial fibrillation
16. Chart Note: Arterial hypertension; probable pacemaker malfunction
17. History and Physical: Myocardial infarction; permanent ventricular pacing
18. Chart Note: Coronary artery disease; venous insufficiency; hypertension
19. Discharge Summary: Labile hypertension with transient focal neural symptoms
20. Emergency Report: Ventricular arrhythmia; alcoholism; hepatic insufficiency
21. Initial Office Evaluation: Hypertensive cardiovascular disease
22. Chart Note: Raynaud's disease

PULMONARY MEDICINE DICTATION

1. Chart Note: Intrinsic asthma; skin testing
2. Chart Note: Difficulty breathing, with normal PFTs
3. Letter: Emphysema; cardiac arrhythmias
4. Consultation: Disability evaluation; reactive airways disease; chronic asthma
5. Emergency Room Report: Laryngotracheal bronchitis; bronchial asthma
6. Chart Note: Small-cell carcinoma of the lung; metastases to the brain, abdomen, adrenals, and mediastinum
7. History and Physical: Lower lobe pneumonia refractory to treatment
8. Consultation: Hypersensitivity pneumonitis or Mycoplasma pneumonia

ENDOCRINOLOGY DICTATION

1. History and Physical: Chronic fatigue; burning eyes; depression; possible hypothyroidism; constipation and diarrhea
2. Discharge Summary: Colloid goiter; thyroidectomy
3. Chart Note: Hyperthyroidism
4. Chart Note: Facial and neck edema
Chart Note: ACTH injection
5. Discharge Summary: Addison's disease; inguinal hernia repair
6. Chart Note: Hypothyroidism
7. Chart Note: Follicular adenoma of thyroid with Hurthle cell change
8. Discharge Summary: Diabetic ketoacidosis; type I diabetes mellitus; bronchitis and gastroenteritis; mild dehydration
9. Chart Note: Non-insulin-dependent diabetes mellitus; hypertension
10. Initial Office Evaluation: Diabetes mellitus type II; congestive heart failure; hyponatremia; chronic renal failure
11. Emergency Room Report: Diabetes mellitus; dehydration; electrolyte imbalance
12. Consultation: Diabetes mellitus type II; hypoglycemia; hyperkalemia

OBSTETRICS AND GYNECOLOGY

1. Chart Note: Normal gynecologic examination
2. Letter: Results of Pap smear
3. Chart Note: Herpes simplex virus infection
4. Chart Note: Routine gynecologic examination
Chart Note: IUD insertion
5. Discharge Summary: Cystocele with urinary incontinence
6. Chart Note: Normal gynecologic examination; oligomenorrhea
Chart Note: Vesicovaginal fistula
Chart Note: Complex cystic ovary
7. Discharge Summary: Pelvic inflammatory disease
8. History and Physical: Symptomatic pelvic relaxation with hypertrophic cervicitis; cystourethrocele; uterine descent; rectocele: enterocele
9. History and Physical: Menometrorrhagia secondary to fibromyomata
10. History and Physical: Pelvic inflammatory disease; endometriosis
11. Chart Note: Large-cell carcinoma of cervix
Chart Note: Normal gynecologic examination
Chart Note: Galactorrhea
Chart Note: Hormone replacement therapy
12. Discharge Summary: Adenofibroma of ovaries; follicular cyst of ovary; cystitis
13. History and Physical: Uterine prolapse; cystocele; rectocele
14. Chart Note: Twin gestation at 36 weeks with possible mild pregnancy-induced hypertension

Beginning Medical Transcription (Classic edition)

OBSTETRICS AND GYNECOLOGY (continued)

15. History and Physical: Incomplete abortion
16. Chart Note: CIN-III (cervical intraepithelial neoplasia)
17. Discharge Summary: Repeat low transverse cervical cesarean section and incidental appendectomy
18. Chart Note: Cervical dysplasia; pregnancy
19. Chart Note: Intrauterine pregnancy, with hyperemesis gravidarum and urinary tract infection
20. Chart Note: Pediatric evaluation status post cephalopelvic disproportion
21. Discharge Summary: Intrauterine pregnancy, delivered
22. Discharge Summary: Intrauterine pregnancy, delivered; periurethral tear
23. Letter: Probable residual fibrocystic disease of breast; status post bilateral subcutaneous mastectomy
24. Discharge Summary: Infiltrating ductal carcinoma of breast; modified radical mastectomy

OTORHINOLARYNGOLOGY (ENT) DICTATION

1. Chart Note: Otitis media
2. Chart Note: Serous otitis, decreased nasal airway secondary to adenoid hypertrophy, and tonsillar hypertrophy
3. Chart Note: Lightheadedness and nasal congestion
4. Chart Note: External otitis
Chart Note: Serous otitis
Chart Note: External otitis
5. Letter: Inadequate nasal airway, deviated nasal septum, possible rhinitis
6. Letter: Negative ENT examination
7. Emergency Report: Epistaxis
8. Chart Note: Nasal polyps; sinusitis
9. Chart Note: Postauricular mastoid wound infection
10. Consultation: Allergic rhinitis with hypertrophy of turbinates, deviated nasal septum, and inadequate nasal airway
11. Chart Note: Positive allergy skin tests
12. Chart Note: Streptococcal pharyngitis
13. Letter: Wharton's duct dilation for submandibular gland enlargement
14. Chart Note: Lymphoid hyperplasia of tonsillar fossas and nasopharynx
15. Chart Note: Dysphagia with odynophagia
16. History and Physical: Tinnitus

OPHTHALMOLOGY DICTATION

1. Consultation: Corneal abrasion
2. Chart Note: Impaired visual acuity secondary to cataracts and diabetes mellitus; hypertension
Chart Note: Exotropia with overacting inferior obliques
3. Initial Office Evaluation: Macular degeneration; asthma
4. Initial Office Evaluation: Hard exudates in eye; macular edema
5. Chart Note: Bacterial conjunctivitis
6. Discharge Summary: Cytomegalovirus retinitis; molluscum contagiosum
7. History and Physical: Cataract; pseudophakia; dermatomyositis; rheumatoid arthritis
8. Discharge Summary: Status post vitrectomy, lensectomy and gas-fluid exchange
9. Discharge Summary: Retinal detachment; pseudophakia; corneal edema; macular degeneration
10. History and Physical: Cataract; pseudophakia; hypertension

NEUROLOGY DICTATION

1. Consultation: Hemiparesis
2. Letter: Seizures
3. Consultation: Seizures
4. Chart Note: Memory loss; dementia
5. Chart Note: Bacterial meningitis
6. History and Physical: Viral meningitis; migraine headaches
7. Discharge Summary: Degenerative cervical disk disease with radiculopathy at C5-6
8. Letter: Herniated L4-5 disk
9. Chart Note: Back pain
10. Consultation: Arm pain; normal upper extremity on EMG/NCV study
11. Chart Note: Parkinsonism
12. History and Physical: Cerebral arteriosclerosis; stroke; carotid artery plaquing; pernicious anemia; inguinal hernia; congestive heart failure
13. Consultation: Diabetic neuropathy and postural hypotension
14. Initial Office Evaluation: Abducens muscle weakness; possible myasthenia gravis
15. Discharge Summary: Concussion; cervical sprain; homonymous hemianopsia
16. Emergency Report: Seizures; ventriculoperitoneal shunt

ABBREVIATIONS

LABORATORY GLOSSARY

Surgery Transcription Unit (Intermediate)

INTRODUCTORY MATERIAL

Instructions for Transcribing the Surgery Transcription Unit
by Linda C. Campbell, CMT, FAAMT
Confessions of a Surgery Transcriptionist
by Georgia Green, CMT
Surgery and Surgical Dictation by John H. Dirckx, M.D.

STYLE GUIDE

Style Guide for Surgery Transcription
by Ellen B. Drake, CMT

SAMPLE OPERATIVE REPORTS

CARDIOVASCULAR/THORACIC SURGERY DICTATION

1. Mediastinal exploration
2. Aortic and mitral valve replacement and coronary artery bypass graft
3. Intra-aortic balloon removal and repair of common femoral artery
4. Pacemaker implantation
5. Hemodialysis catheter placement
6. Dialysis graft
7. Off-pump coronary artery bypass grafting
8. Abdominal aortic aneurysm repair
9. Heart-lung transplant
10. Ligation and stripping of varicose veins
11. Thoracotomy, lung lobectomy
12. Bronchoscopy with lavage

GASTROINTESTINAL SURGERY DICTATION

1. Flexible sigmoidoscopy
2. Hemorrhoidectomy
3. Incision and drainage of perirectal abscess
4. Exploratory laparotomy, lysis of adhesions, release of small-bowel obstruction, closure of possible pancreatic head fistula, and drainage of abdominal wall abscess
5. Abdominal exploration, low anterior resection with primary anastomosis and a diverting loop ileostomy
6. Abdominal perineal resection, Mitrofanoff appendicostomy
7. Incarcerated ventral hernia repair with mesh
8. Appendectomy
9. Liver biopsy
10. Liver and kidney transplants
11. Laparoscopic cholecystectomy
12. Laparoscopic Nissen fundoplication
13. Upper GI endoscopy with esophageal dilatation

GENITOURINARY SURGERY DICTATION

1. Suprapubic cystostomy
2. Circumcision
3. Ureteral stent placement
4. Bilateral vasectomy
5. Inguinal herniorrhaphy
6. Orchidopexy, inguinal herniorrhaphy
7. Ureteral reimplantation
8. Cystoscopy, suprapubic cystostomy, cryosurgical ablation of the prostate
9. Cystoscopy, transurethral resection of prostate
10. Laparoscopic donor nephrectomy

HEAD AND NECK SURGERY DICTATION

1. Tracheostomy
2. Thyroid lobectomy and isthmusectomy
3. Wide excision skin graft, melanoma of scalp, modified neck dissection, parotidectomy
4. Thyroidectomy, central neck dissection, tracheostomy
5. Cervical lymph node biopsy
6. Tonsillectomy and adenoidectomy
7. Instrument reduction, nasal fracture
8. Septal dermatoplasty, bilateral inferior turbinoplasties
9. Bilateral endoscopic ethmoidectomies, nasal antral windows, turbinectomies
10. Cautery of ear microcysts, unroofing of large cyst tract
11. Bilateral myringotomies with tubes
12. Tympanoplasty, mastoidectomy
13. Mastoid tympanoplasty
14. Ectropion repair
15. Vitrectomy, lens extraction, hyaloid membrane peel, scleral buckle, endolaser retinopexy, and silicone oil tamponade of eye
16. Phacoemulsification with vitrectomy and intraocular lens implant
17. Evisceration of eye

NEUROSURGERY DICTATION

1. Excision of meningioma
2. Ventriculoperitoneal shunt placement
3. Craniotomy, open biopsy of frontal cortex and white matter
4. Debulking of skull base sarcoma, cranioplasty, neuronavigation
5. Radiofrequency neurolysis
6. Excision of cervical disk, spinal fusion
7. Excision and ablation of neuromata

Surgery Transcription Unit (Intermediate)

OBSTETRICS & GYNECOLOGY SURGERY DICTATION

1. Dilatation and curettage under ultrasound guidance
2. Dilatation and curettage (D&C)
3. Suction dilatation and evacuation
4. Postpartum tubal ligation
5. Laparoscopy with fulguration of endometriosis, chromotubation
6. Rectocele repair
7. Laparoscopy, pain mapping, vulvar biopsy
8. Exploratory laparotomy, salpingo-oophorectomy
9. Incision of vulva, vulvar biopsy
10. Vaginal delivery
11. Cesarean section
12. Exploratory laparotomy, hysterectomy and bilateral salpingo-oophorectomy, lysis of adhesions
13. Exploratory laparotomy with partial left salpingectomy
14. Vaginal hysterectomy, rectocele repair and perineocele repair

ORTHOPEDIC SURGERY DICTATION

1. Revision of above-knee amputation, attempted myodesis
2. Calcaneal biopsy; irrigation and debridement of heel
3. Removal of external fixation, application of cast
4. Incision and drainage of tenosynovitis
5. Flexor tendon reconstruction, removal of Silastic rods, insertion of tendon graft
6. Transmetatarsal amputation
7. Carpal tunnel release
8. Wrist arthroscopy, open reduction and internal fixation (ORIF) of scaphoid nonunion, bone graft
9. Decompression and anterior transposition, ulnar nerve
10. Shoulder arthroplasty
11. Open reduction and internal fixation of trimalleolar fracture, screw fixation
12. Arthroscopy, meniscectomy, thermal chondroplasty
13. Total knee arthroscopy
14. Dynamic hip screw placement
15. Revision of acetabular component

PLASTIC SURGERY DICTATION

1. Melanoma excision, sentinel node biopsy
2. Y-flap reconstruction of anal carcinoma
3. Fournier gangrene skin grafting
4. Orbital exploration, mobilization of eye, repair of orbital fractures
5. Ultrasonic-assisted liposuction, abdominoplasty revision
6. Third degree burn grafting
7. Skin graft reconstruction of external nasal defect
8. Cleft lip nasal reconstruction
9. Blepharoplasty, rhytidectomy
10. Breast biopsy
11. Excision of breast ductal carcinoma in situ (DCIS)
12. Transumbilical breast augmentation
13. Bilateral breast reduction
14. Radical mastectomy
15. Transverse rectus abdominis muscle (TRAM) flap

APPENDIX

Quick-Reference List of Surgery Words and Phrases
Operative Report Template
Patient Demographics

INDEX TO OPERATIVE REPORTS

REFERENCES

Cardiology Transcription Unit, 2nd ed. (2011) (Advanced)

ANCILLARY MATERIAL

Acknowledgments by Sally C. Pitman, M.A.

The Cardiovascular System: Anatomy, Physiology, Pathology by John H. Dirckx, M.D.

Exercises by Ellen Drake, CMT, AHDI-F
Electrocardiography by John H. Dirckx, M.D.

Exercises by Susan Dooley, CMT, AHDI-F
A Cardiologist's View by Michael J. O'Donnell, M.D.

Tips on Transcribing Cardiac Surgery and Related Cardiology by Kathleen Mors Woods

Introduction to Cardiology Transcription by Linda C. Campbell, CMT, AHDI-F

Cardiology Crossword Puzzle by Susan Dooley, CMT, AHDI-F

Cardiology Words and Phrases for Quick Reference

CARDIOLOGY DICTATIONS

HISTORY AND PHYSICAL EXAMINATION

(35 minutes 29 seconds)

1. History and Physical Examination: Syncopal episode. Hypertension. (5 minutes 56 seconds)
2. Admission Note: Left lower extremity deep venous thrombosis. (2 minutes 17 seconds)
3. History and Physical Examination: New-onset atrial fibrillation with fast ventricular response (2 minutes 47 seconds)
4. Admission Note: Unstable angina. Rule out subendocardial myocardial infarction (2 minutes 27 seconds)
5. Admitting History and Physical: Recurrent atrial flutter. Possible pulmonary embolus. Insulin-dependent diabetes. (2 minutes 20 seconds)
6. History and Physical Examination: Orthostatic hypotension. Hyperglycemia. Hyponatremia. (2 minutes 58 seconds)
7. Admission Note: Rule out myocardial infarction. Coronary artery disease, status post coronary artery bypass graft. Hypertension. Borderline diabetes mellitus. (2 minutes 43 seconds)
8. History and Physical Examination: Organic heart disease. Essential hypertension (2 minutes 1 second)
9. History and Physical Examination: Atherosclerotic cardiovascular disease with coronary artery disease and angina. Intermittent atrial fibrillation. (3 minutes 47 seconds)
10. History and Physical Examination: Arteriosclerotic heart disease with chest pain and congestive failure. Diabetes mellitus. Exogenous obesity. Degenerative osteoarthritis. (2 minutes 6 seconds)
11. Admitting History and Physical Examination: Angina pectoris. Rule out new myocardial infarct. Hypertensive and arteriosclerotic cardiovascular disease with secondary pulmonary edema and congestive failure. Diabetes mellitus. (2 minutes 49 seconds)

12. Admission Note: Chest pain. Elevated CPK. Chronic obstructive pulmonary disease. Elevated potassium. Asymptomatic carotid bruit. (3 minutes 18 seconds)

EMERGENCY DEPARTMENT REPORT (16 minutes 3 seconds)

13. Cardiomyopathy. Congestive heart failure. Diabetes mellitus. (3 minutes 8 seconds)
14. Sudden cardiac arrest. Severe congestive cardiomyopathy. Anoxic encephalopathy. (2 minutes 17 seconds)
15. Left-sided chest pain following a fall. (3 minutes 37 seconds)
16. Supraventricular tachycardia, likely atrial flutter. (4 minutes 58 seconds)
17. Syncope; possible sinus node dysfunction (2 minutes 3 seconds)

CONSULTATION (11 minutes 14 seconds)

18. Arteriosclerotic and hypertensive cardiovascular disease with mild cardiomegaly. Congestive heart failure. Pulmonary emphysema, with chronic obstructive pulmonary disease. (2 minutes 57 seconds)
19. Chest pain with shortness of breath. Possible abdominal aortic aneurysm. Anemia. Renal insufficiency. (8 minutes 17 seconds)

DIAGNOSTIC PROCEDURE (35 minutes 25 seconds)

20. Electrocardiogram. (1 minute 7 seconds)
21. Treadmill exercise stress test. (1 minute 56 seconds)
22. Electrocardiogram series. (1 minute 34 seconds)
23. Thallium treadmill exercise stress test. (4 minutes 15 seconds)
24. Echocardiogram. (1 minute 7 seconds)
25. Echo Doppler study. (1 minute 12 seconds)
26. Cardiac catheterization. Ventriculography. Arteriography. (3 minutes 43 seconds)
27. Electrophysiologic study. (13 minutes 44 seconds)
28. Cardiac catheterization. Coronary arteriography. Ventriculography. (6 minutes 47 seconds)

DISCHARGE SUMMARY (52 minutes 7 seconds)

29. Essential hypertension. (2 minutes 44 seconds)
30. Infected aortic bifemoral graft with probable bleeding. (1 minute 26 seconds)
31. Carotid artery stenosis. Arteriosclerotic peripheral vascular disease with aortoiliac stenosis. (2 minutes 4 seconds)
32. Status post right lower extremity revascularization. (3 minutes 35 seconds)
33. Probable angina pectoris. Arrhythmia. (2 minutes 43 seconds)
34. Cardiac arrest and death. (2 minutes 1 second)
35. Status post truncus arteriosus repair with replacement of conduit. (1 minute 39 seconds)

Cardiology Transcription Unit, 2nd ed. (2011) (Advanced)

36. Acute pericarditis with large pericardial effusion. Renal failure secondary to hypertensive arteriolar nephrosclerosis. (4 minutes 23 seconds)
 37. Congestive heart failure with hepatomegaly. Possible transient ischemic attack (TIA) with altered consciousness. Retinal degeneration with blindness. Compensated hypothyroidism. Hyponatremia. Arteriosclerotic heart disease (ASHD). (2 minutes 24 seconds)
 38. Recurrent intractable ventricular tachycardia. Sinus node dysfunction with implantation of permanent rate-responsive pacemaker. Congestive heart failure, idiopathic. Hyperthyroidism, iatrogenic. Status post implantation of automatic implantable cardioverter-defibrillator. (3 minutes 18 seconds)
 39. Upper lobe mass. Inguinal hernia. Tachyarrhythmia. (6 minutes 46 seconds)
 40. Third-degree complete heart block. Rule in acute myocardial infarction complicated by congestive heart failure and arrhythmia. Osteoarthritis. Dementia. Gram-negative-rod urinary tract infection. Renal insufficiency. Hypercalcemia. (7 minutes 26 seconds)
 41. Inferior myocardial infarction. Cardiac arrest. Urinary tract infection. Blood-loss anemia. (6 minutes 38 seconds)
 42. Gastrointestinal bleeding secondary to gastrointestinal angiodysplasia. Coronary artery disease with recent crescendo unstable angina pectoris. Coronary artery bypass graft surgery with graft placement. Paroxysmal supraventricular tachycardia. (4 minutes 59 seconds)
- OPERATIVE REPORT (91 minutes 38 seconds)
43. Subclavian vein central venous catheter placement. (2 minutes)
 44. Insertion of permanent transvenous pacemaker. (2 minutes 7 seconds)
 45. Patch closure of ventricular septal defect, homograft conduit repair of pulmonary stenosis. (8 minutes 21 seconds)
 46. Femoral to below-the-knee popliteal ipsilateral non-reversed greater saphenous vein bypass in situ. Common iliac artery intraoperative atherectomy. (7 minutes 12 seconds)
 47. Insertion of subclavian central venous line. (2 minutes 16 seconds)
 48. Placement of implantable venous infusion port. (6 minutes 9 seconds)
 49. Remote wireless latitude followup. (1 minute 14 seconds)
 50. Remote wireless latitude followup. (1 minute 18 seconds)
 51. HBO treatment for acute arterial insufficiency. (1 minute 51 seconds)
 52. Coronary artery bypass graft x2. (2 minutes 17 seconds)
 53. Coronary artery bypass graft x3. (6 minutes 45 seconds)
 54. Percutaneous transluminal coronary artery angioplasty. (1 minute 56 seconds)
 55. Aortoiliac thromboembolectomy and femoral-femoral bypass grafting. (7 minutes 29 seconds)
 56. Forearm Cimino fistula creation. (1 minute 25 seconds)
 57. Forearm Cimino fistula creation. Exchange of left internal jugular dialysis catheter over wire. (2 minutes 15 seconds)
 58. Angiogram of forearm arteriovenous fistula. Balloon angioplasty of arteriovenous anastomosis. (2 minutes 53 seconds)
 59. Arm brachial axillary arteriovenous graft with 6 mm Gore-Tex. (2 minutes 34 seconds)
 60. Transvenous pacemaker placement. (3 minutes 24 seconds)
 61. Resection of abdominal aortic aneurysm. (3 minutes 12 seconds)
 62. Valvar and supra-valvar aortic and pulmonary stenosis, ?Williams syndrome. (8 minutes 4 seconds)
 63. Resection and composite valve graft replacement, ascending aortic aneurysms, and aortic valve using composite valve graft. (5 minutes 9 seconds)
 64. Repeat aortic valve replacement, mitral valve replacement, tricuspid valve anuloplasty, excision of left atrial appendage. (11 minutes 47 seconds)
- Total of 64 reports in approximately 4 hours of dictation

Gastrointestinal Transcription Unit (Advanced)

INTRODUCTORY MATERIAL

The SUM Program for Medical Transcription Training,
Susan M. Turley, MA, CMT

A Surgeon's View of Gastroenterology and Practice,
Thomas L. Largen, M.D., FACS

Transcribing Gastroenterology Dictation, Bron Taylor, CMT
Introduction to GI Transcription, Linda C. Campbell, CMT

GASTROINTESTINAL DICTATIONS

- Emergency Room Note: Diarrhea with nausea and vomiting
- History and Physical: Diarrhea; bowel distention
- History and Physical: Abdominal pain; probable peptic ulcer disease
- History and Physical: Metastatic colon cancer
- Consultation: Difficulty swallowing; severe reflux esophagitis with ulceration
- History and Physical: Acute abdominal pain; biliary colic and cholelithiasis
- Emergency Room Note: Intestinal obstruction; possible intussusception
- Admission Note: Right inguinal hernia
- History and Physical: Right lower quadrant pain; rule out appendicitis
- Discharge Summary: Appendicitis with peritonitis
- Discharge Summary: Active duodenal ulcer
- Discharge Summary: Colonic adenocarcinoma
- Discharge Summary: Carcinoma of the stomach
- Discharge Summary: Massive rectal bleeding
- Discharge Summary: Hemorrhaging esophageal varices
- Discharge Summary: Acute hemorrhagic pancreatitis
- Discharge Summary: Cholecystitis with cholelithiasis
- Discharge Summary: Pancreatic tumor
- Discharge Summary: Irritable bowel syndrome with colonic bleeding
- Discharge Summary: Short-bowel syndrome
- Discharge Summary: Diverticulosis with severe constipation
- Discharge Summary: Sclerosing cholangitis; ulcerative colitis
- Discharge Summary: Rectal and sigmoid colon carcinoma
- Discharge Summary: Abdominal distention; sliding hiatal hernia with gastroesophageal reflux
- Discharge Summary: Recurrent peritonitis
- Discharge Summary: Gangrene of cecum and transverse colon
- Discharge Summary: Upper GI bleeding
- Discharge Summary: Right indirect inguinal hernia
- Operation: Sigmoidoscopy; resection of perianal skin tags; sphincterotomy; Y-V anoplasty
- Operation: Colonoscopy
- Operation: Fistulotomy; incision and drainage of rectal abscess
- Operation: Hemorrhoidectomy and fistulotomy
- Operation: Appendectomy
- Operation: Lysis of adhesions
- Operation: Right hemicolectomy
- Operation: Celiotomy; partial left colectomy; colocolostomy
- Operation: Takedown of colostomy; segmental sigmoid resection; excision of Meckel's diverticulum
- Operation: Left inguinal hernia repair
- Operation: Right inguinal hernia repair
- Operation: Umbilical herniorrhaphy
- Operation: Gastroscopy
- Operation: Upper Endoscopy
- Operation: Upper GI endoscopy; colonoscopy; polypectomy
- Operation: Subtotal gastrectomy; Billroth II gastrojejunostomy
- Operation: Vertical banded gastroplasty
- Operation: Exploratory laparotomy; cholangiography; cholecysto-Roux-en-Y jejunostomy
- Operation: Gastroscopy and esophageal dilatation
- Operation: Esophageal motility study
- Operation: Esophagogastrectomy with intrathoracic esophagogastrostomy
- Operation: Direct laryngoscopy; cricoid myotomy; Zenker's diverticulum repair
- Operation: Exploratory laparotomy; open liver biopsy
- Operation: Liver biopsy
- Operation: Exploratory laparotomy; cholecystectomy
- Operation: Cholecystectomy; cholangiogram; bile duct exploration; choledochoscopy
- Operation: Hemorrhoidectomy
- Consultation: Abdominal pain; epigastric mass
- Operation: Appendectomy
- Operation: Upper endoscopy
- Discharge Summary: Carcinoma, distal esophagus
- Operation: Anterior sigmoid resection; descending colostomy with mucous fistula; liver biopsy; gastrostomy
- Operation: Bassini herniorrhaphy
- Operation: Colonoscopy; polypectomy
- Discharge Summary: Upper GI bleeding; gastric ulcer
- Operation: Cholecystectomy; operative cholangiogram
- Discharge Summary: Perirectal abscess; ulcerative colitis

REFERENCES

Orthopedic Transcription Unit (Advanced)

INTRODUCTORY MATERIAL

The SUM Program for Training Medical Transcriptionists,
Susan M. Turley, MA, CMT

Orthopedic Practice and Surgery, Michael A. Ellis, M.D.
Tips on Transcribing Orthopedic Dictation,

Carolyn A. Cadigan, CMT

Introduction to Orthopedic Transcription,
Linda C. Campbell, CMT

ORTHOPEDIC DICTATIONS

1. History & Physical: Discoid menisci
2. Consultation: BK amputee; status post peroneal nerve resection
3. Hospital Progress Note: Back pain
4. History & Physical: Degenerative joint disease of the left knee
5. Hospital Progress Note: Carpal tunnel syndrome
6. History & Physical: Right hip pain
7. History & Physical: Herniated cervical disk
8. Hospital Progress Note: Osteomyelitis of the ankle
9. History & Physical: Rotator cuff tear
10. History & Physical: Skeletal injuries; polytrauma
11. Discharge Summary: Dupuytren's contracture
12. Discharge Summary: Bone graft for radial fracture
13. Discharge Summary: Hip fracture
14. Discharge Summary: Arthroscopy
15. Discharge Summary: Tibial fracture
16. Discharge Summary: Osteomyelitis; status post toe amputation
17. Discharge Summary: Rheumatoid arthritis
18. Discharge Summary: Bipolar hip replacement
19. Discharge Summary: Tensor fasciae latae syndrome
20. Discharge Summary: Herniated disk with cauda equina syndrome
21. Discharge Summary: Cervical fracture with halo traction
22. Hospital Progress Note: Status post brachial plexus injury
23. Discharge Summary: Dislocation of interphalangeal joint, with plate repair
24. Consultation: Fracture of tibia and fibula
25. Operation: Carpal tunnel release; ganglion cyst excision
26. Operation: Radius fracture with pin fixation
27. Operation: Ulnar nerve release at the cubital tunnel
28. Operation: Bankart shoulder repair
29. Operation: Rotator cuff repair
30. Operation: Open reduction, internal fixation of medial and lateral malleoli with screw fixation
31. Operation: Arthroplasty and tenotomy of hammertoes
32. Operation: Austin bunionectomy; Akin osteotomy
33. Operation: Joint fusion and screw fixation of toes
34. Operation: Prosthesis removal
35. Operation: Arthroscopy; meniscectomy; Gore-Tex graft
36. Operation: Meniscectomy; removal of loose bodies; shaving of tibial plateau
37. Operation: Total knee arthroplasty
38. Operation: Removal of Lottes nail
39. Operation: Ilizarov leg lengthening procedure
40. Operation: Titanium screw insertion
41. Operation: Exploration of tendo Achillis
42. Operation: Intertrochanteric fracture reduction with screw and plate
43. Operation: Total hip arthroplasty
44. Operation: Hip reconstruction
45. Operation: Revision of total hip arthroplasty
46. Operation: Open reduction of hip dislocation
47. Operation: Hemilaminectomy at L5-S1
48. Operation: Decompression; excision of disk at L5-S1
49. Operation: Disk excision; Luque rod insertion for kyphoscoliosis
50. History & Physical: Lumbosacral sprain
51. Operation: Arthroscopy and repair of meniscus
52. Operation: Repair of crush injury
53. Operation: Total hip replacement
54. Operation: Release of coracoacromial ligament

REFERENCES

Pathology Transcription Unit (Advanced)

INTRODUCTORY MATERIAL

*The SUM Program for Medical
Transcription Training,*

Susan M. Turley, MA, CMT

Preface, James L. Bennington, M.D.

Introduction to Pathology Transcription,

Linda C. Campbell, CMT

PATHOLOGY DICTATIONS

1. Autopsy, Gross
2. Autopsy, Gross
3. Autopsy, Gross
4. Autopsy, Microscopic
5. Autopsy, Gross
6. Autopsy, Microscopic
7. Autopsy, Gross
8. Autopsy, Microscopic
9. Skin
10. Skin
11. Skin
12. Teeth
13. Cornea
14. Breast
15. Bone
16. Gallbladder
17. Gallbladder, Gallstones
18. Gallbladder
19. Appendix
20. Liver
21. Gastric Mucosa
22. Appendix
23. Colon
24. Uterus, Fallopian Tube, Ovary
25. Cervix
26. Uterus
27. Cervix, Uterus
28. Cervix
29. Fallopian Tubes
30. Placenta
31. Testicle
32. Skin
33. Skin
34. Skin
35. Skin
36. Skin
37. Sphenoid Mucosa
38. Tonsils
39. Neck
40. Breast, Lymph Nodes
41. Breast
42. Breast
43. Lung
44. Mediastinum
45. Lung
46. Sputum
47. Bronchus
48. Sputum
49. Bronchus
50. Bronchus
51. Artery
52. Artery
53. Bone
54. Bone
55. Bone
56. Tendon
57. Esophagus, Stomach
58. Gallbladder, Appendix
59. Duodenum
60. Gallbladder
61. Gallbladder
62. Appendix
63. Ileum, Colon, Cecum
64. Liver
65. Vagina
66. Vagina
67. Uterus, Fallopian Tubes, Ovaries, Appendix
68. Uterus
69. Uterus
70. Fallopian Tubes
71. Vagina
72. Placenta, Fallopian Tubes
73. Embryo, Placenta
74. Placenta, Uterus
75. Brain
76. Lumbar Disk
77. Bone Marrow
78. Bone Marrow, Peripheral Blood
79. Kidney, Urine
80. Prostate
81. Autopsy, Gross
82. Toe, Gross
83. Skin, Microscopic
84. Breast, Microscopic
85. Bladder, Microscopic
86. Cartilage, Microscopic
87. Uterus, Ovary, Cervix, Microscopic
88. Skin, Gross
89. Tonsils, Adenoids, Microscopic
90. Uterus, Fallopian Tubes, Ovaries, Cervix, Gross
91. Colon, Microscopic
92. Uterus, Fallopian Tube, Ovary, Cervix, Lymph Nodes, Microscopic
93. Prostate, Microscopic
94. Artery, Microscopic
95. Peritoneum, Omentum, Spleen, Bowel, Lymph Nodes, Gross
96. Parotid Gland, Microscopic
97. Cartilage, Microscopic
98. Colon, Microscopic
99. Tonsils, Microscopic
100. Colon, Appendix, Lymph Nodes, Microscopic
101. Appendix, Uterus, Fallopian Tubes, Ovaries, Gross
102. Lung, Microscopic
103. Appendix, Gross
104. Liver, Ovaries, Colon, Microscopic
105. Breast, Microscopic
106. Uterus, Gross
107. Lung, Microscopic
108. Skin, Microscopic
109. Bowel, Gross

REFERENCES

Radiology Transcription Unit (Advanced)

INTRODUCTORY MATERIAL

*The SUM Program for Medical
Transcription Training,*

Susan M. Turley, MA, CMT

The Radiology Transcriptionist,

Kathryn Rambo, CMT

Introduction to Radiology Transcription,

Linda C. Campbell, CMT

RADIOLOGY DICTATIONS

1. Pelvis
2. Pelvis
3. Left Foot
4. Left Wrist
5. Right Hand
6. Right Hand
7. Left Shoulder
8. Left Ankle
9. Knees
10. Right Shoulder
11. Ankle; Knee
12. Left Knee
13. Left Clavicle
14. Left Wrist
15. Left Foot
16. Foot; Elbow
17. Right Tibia and Fibula
18. Tomography, Left Hip
19. Right Ankle; Both Feet
20. Chest
21. Chest
22. Chest
23. Chest
24. Chest
25. Chest
26. Chest
27. Chest
28. Chest
29. Chest
30. Chest
31. Chest
32. Chest
33. Chest
34. Lumbar Spine
35. Cervical Spine
36. Thoracic Spine
37. Cervical Spine
38. Thoracic Spine
39. Thoracic Spine; Lumbar Spine
40. Lumbosacral Spine
41. Coccyx and Sacrum
44. Skull
45. Sinuses
46. Left Orbit
47. Sinuses
48. Facial Bones
49. Abdomen
50. Abdomen
51. Abdomen
52. KUB
53. Abdomen
54. KUB
55. Abdomen
56. Abdomen
57. Metastatic Bone Survey
58. KUB
59. Mammography
60. Mammography
61. Mammography
62. Mammography
63. Upper GI
64. Barium Swallow
65. Upper GI
66. Upper GI and Small Bowel Series
67. Upper GI
68. Barium Enema
69. Barium Enema
70. Oral Cholecystogram
71. Cholangiogram
72. Replacement of Biliary Stent
73. Cervical Myelogram
74. Complete Myelogram
75. Cystogram
76. Intravenous Pyelogram
77. Retrograde Urethrogram
78. Intravenous Pyelogram
79. Balloon Angioplasty
80. Pulmonary Angiogram
81. Aortofemoral Runoff
82. Aortofemoral Runoff; Balloon Angioplasty
83. Isotope Venogram
84. Liver-Spleen Scan
85. Thyroid Radioiodine Uptake and Scan
86. Nuclear Bone Imaging
87. Bone Scan
88. Cerebral Blood Flow Study
89. Lung Scan
90. MUGA Scan
91. Thallium Scan
92. Renal Sonography
93. Ultrasound of Ovaries
94. Cranial Ultrasound
95. Obstetric Ultrasound
96. Ultrasound for Evaluation of Pregnancy
97. Abdominal Sonogram
98. Gallbladder Ultrasound
99. CT Scan of Sella
100. CT Scan of Head
101. CT Scan of Sinuses
102. CT Scan of Larynx
103. CT Scan of Neck
104. CT Scan of Chest
105. CT Scan of Abdomen and Pelvis
106. CT Scan of Abdomen and Pelvis
107. CT Scan of Lumbar Spine
108. MRI Scan of Liver
109. MRI Scan of Right Clavicle
110. MRI Scan of Pelvis
111. MRI Scan of Thoracic and Lumbar Spine
112. MRI Scan of Hips
113. MRI Scan of Chest
114. MRI Scan of Chest
115. MRI Scan of Brain
116. MRI Scan of Head
117. Intraoperative Arteriogram
118. Intravenous Pyelogram
119. Mammography
120. Abdomen
121. Chest
122. Liver Scan and Flow Studies
123. CT Scan Post Cervical Myelogram
124. Right Ribs
125. Renal Ultrasound
126. Left Hand
127. MRI Scan of Head and Sella Turcica
128. CT Scan of Chest, Abdomen, and Pelvis
129. Left Tibia
130. Nephrostograms
131. Barium Enema
132. Chest
133. Upper GI
134. Pelvic Sonogram
135. MRI Scan of Brain
136. Chest
137. CT Scan of Neck
138. Cervical Spine
139. Nephrostogram
140. MRI Scan of Left Leg
141. Intraoperative Arteriogram

REFERENCES